

## AGENDA

### 99<sup>th</sup> Council Meeting of the Patient and Client Council

Tuesday 18<sup>th</sup> July 2023  
Open session 10am – 1pm

<https://us02web.zoom.us/j/83781680292>

Meeting ID: 837 8168 0292

**Present:**

Ms Ruth Sutherland (Chair)  
Mr Stephen Mathews  
Mr Alan Hanna  
Mr Paul Douglas  
Mr Tom Irvine  
Mr Paddy Farry  
Cllr Martin Reilly

**In Attendance:**

Ms Meadhbha Monaghan, Chief Executive  
Ms Carol Collins, Head of Business Support  
Ms Clare McGlone, Executive Assistant  
Mr Martin Quinn, Regional HSC PPI Lead, PHA

**Apologies:**

Ms Michelle Tennyson, PHA

OPEN SESSION			
1	Welcome and apologies <b>Chair</b>	Verbal	10:00am
2	Minutes and Matters arising <ul style="list-style-type: none"> <li>• Minutes of the Council meeting on 9<sup>th</sup> May 2023</li> <li>• Matters arising</li> </ul>	Paper 710 Paper 711	10:05am <b>APPROVAL</b> <b>APPROVAL</b>
3	Declaration of Interests <b>Chair</b>	Verbal	10:10am <b>NOTE</b>
4	Chair's Update <b>Chair</b>	Verbal	10:15am <b>NOTE</b>

5	CEO update  <b>M Monaghan, CEO</b>	Verbal	<b>10:20am NOTE</b>
6	<b>Strategic discussions</b> <ul style="list-style-type: none"> <li>• DOH Departmental Strategic Business Plan 2023-2024</li> <li>• Key messages from recent events to mark 75th anniversary of the NHS</li> </ul> <b>M Monaghan, CEO</b>	Paper 712	<b>10:25am  DISCUSSION  DISCUSSION</b>
<b>BREAK 11:25 – 11:40</b>			
<b>GOVERNANCE MATTERS FOR INFORMATION AND APPROVAL</b>			
7	<b>Governance</b> <ul style="list-style-type: none"> <li>• Final Annual Report, Accounts and Governance Statement 2022 – 2023</li> <li>• Report to those Charged with Governance</li> </ul> <b>P Farry, ARAC Chair C Collins, Head of Business Support</b>	Paper 713  Paper 714	<b>11:40am  APPROVAL  NOTING</b>
8	<b>Finance</b> <ul style="list-style-type: none"> <li>• Financial Plan 2023-24</li> <li>• Finance update - Month 3</li> </ul> <b>C Collins, Head of Business Support</b>	Verbal Paper 715	<b>11:55am  NOTING NOTING</b>
9	ARAC: <ul style="list-style-type: none"> <li>• Committee Update (Chairs Reports)</li> <li>• ARAC Self-Assessment</li> <li>• ARAC Annual Report</li> <li>• ARAC ToR's</li> <li>• ARAC Minutes 28th February 2023</li> <li>• ARAC Minutes 16th May 2023</li> <li>• Assurance Framework</li> </ul> <b>P Farry, Chair of ARAC</b>	Verbal Paper 716 Paper 717 Paper 718 Paper 719 Paper 720 Paper 721	<b>12:10pm  NOTING NOTING NOTING APPROVAL NOTING NOTING APPROVAL</b>

<b>10</b>	<b>Business Committee:</b> <ul style="list-style-type: none"> <li>• Committee Update (Chairs Reports)</li> <li>• Business Committee Self-Assessment</li> </ul> <b>A Hanna, Chair of Business Committee</b>	Verbal Paper 722	<b>12:25pm</b>  <b>NOTING</b> <b>NOTING</b>
<b>11</b>	<b>Business Support/ Governance</b> <ul style="list-style-type: none"> <li>• Register of Council members interests</li> </ul> <b>C Collins, Head of Business Support</b>	Paper 723	<b>12:40pm</b>  <b>NOTING</b>
<b>12</b>	<b>AOB</b>		<b>12:50pm</b>
<b>13</b>	<b>Date of next Council meeting</b>  Tuesday 12 <sup>th</sup> September 2023, 10am – 1pm		<b>12:55pm</b>
<b>14</b>	<b>Close</b>		<b>13:00pm</b>