

## AGENDA

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**Council Meeting of the Patient and Client Council**  
**Zoom meeting**  
**Tuesday 22 June 2021**

Closed session 9:30 am  
Open session 10:00 am – 1:00pm

| OPEN SESSION                  |   |                        |   |
|-------------------------------|---|------------------------|---|
| <b>1</b>                      | Welcome<br><b>Chair</b>   |                        | <b>10:00am</b>                              |
| <b>2</b>                      | Minutes of the meeting of the Council held on 7 <sup>th</sup> April 2021 and matters arising<br><b>Chair</b>  | Paper 599              | <b>10:05am<br/>Approval</b>                 |
| <b>3</b>                      | Declaration of Interests<br><b>Chair</b>  |                        | <b>10:15am</b>                              |
| <b>4</b>                      | Chair's Update<br><b>Chair</b>  | Verbal                 | <b>10.20am<br/>NOTE</b>                     |
| <b>5</b>                      | Chief Executive's Update<br><b>Chief Executive</b>  | Verbal                 | <b>10.30am<br/>NOTE</b>                     |
| STRATEGIC ISSUES / GOVERNANCE |   |                        |   |
| <b>6</b>                      | G&A Update:<br><b>Chair of G&amp;A Committee</b> <ul style="list-style-type: none"> <li>• Committee Update (Chairs Reports)</li> <li>• Revised G&amp;A Terms of Reference</li> <li>• G&amp;A Minutes from previous meetings 25<sup>th</sup> May &amp; 21<sup>st</sup> June 2021 - 21<sup>st</sup> June</li> </ul> | Paper 600<br>Paper 601 | <b>10:40<br/><br/>Approval<br/>Approval</b> |
| <b>7</b>                      | Annual Report and Accounts 2020-21<br><b>L. Mitchell, HSC Leadership Centre Associate</b>   | Paper 602              | <b>11:00am<br/>Approval</b>                 |
| <b>8</b>                      | Report on the Review of Financial Management Process Operating within PCC<br><b>L. Mitchell, HSC Leadership Centre Associate</b>  | Paper 603              | <b>11:15 am<br/>NOTE</b>                    |
| COMFORT BREAK 11:30 – 11:45   |   |                        |   |
| <b>9</b>                      | Financial Plan 2021/2022<br><b>V. McConvey, CEO</b>   | Paper 604              | <b>11:45 am<br/>NOTE</b>                    |
| <b>10</b>                     | Financial Performance Report: Month 2<br><b>Chris Turkington</b>  | Paper 605              | <b>11:55 am<br/>Approval</b>                |

|           |   |           |                                |
|-----------|---|-----------|--------------------------------|
| <b>11</b> | Risk Register – Summary Page only<br><b>C Turkington, Business Support Manager</b>  | Paper 606 | <b>12:05 pm<br/>Approval</b>   |
| <b>12</b> | Review of Standing Orders Update<br><b>Chair will give update</b>   | Verbal    | <b>12:15 pm<br/>NOTE</b>       |
| <b>13</b> | Business Committee<br><b>Chair of Business Committee – A Hanna</b> <ul style="list-style-type: none"> <li>• Committee Update</li> <li>• Present Terms of Reference</li> </ul> | Paper 607 | <b>12:20<br/><br/>Approval</b> |
| <b>14</b> | Peoples Priorities Update:<br><b>Chair of Peoples Priorities Committee – P Douglas</b> <ul style="list-style-type: none"> <li>• Committee Update</li> </ul>                   | Verbal    | <b>12:30<br/><br/>NOTE</b>     |
|           | <b>OPERATIONAL ISSUES</b>   |           |                                |
| <b>15</b> | PCC Performance Report<br><b>M. Monaghan, Head of Operations</b>  | Paper 608 | <b>12:40 pm<br/>Approval</b>   |
|           | Any Other Business  |           | <b>12:55</b>                   |

**Date of next meeting:  
21 September 2021, 9.30am**